

## MINUTES OF MOORCROFT SCHOOL GOVERNING BODY

Non Confidential Minutes for the Full Local Governing Body (LGB) Meeting  
Held at Moorcroft School  
on Thursday 13<sup>th</sup> October 2016 7:00 p.m. to 8:15 p.m.

Present:

Margaret Bird	MB	Governor	Chair
Andrew Sanders	AS	Governor	Head of School (HoS)
Lisa Hatcher	LH	Governor	Service Manager for Families and Safeguarding
Andrew Irving	AI	Governor	Teacher
Debbie Wiseman	DW	Governor	Deputy Chair
Stephen Ryder	SR	Observer	Potential new governor
Bozena Sarosiek	BS	Observer	Assistant Head of School (to 7:37 p.m.)
Carey Philpott	CP	Clerk	

The meeting was declared quorate.

Item	Discussions and Decisions	Action
1/2016-17	<p><b>Appoint chair and vice-chair of Local Governing Body (LGB)</b></p> <p>CP asked who wishes to stand as Chair of the LGB. MB is happy to continue. DW is happy to continue as Deputy Chair. All governors <b>AGREED</b> and MB was <b>ELECTED</b> Chair for the next year, DW <b>ELECTED</b> Deputy Chair.</p>	<p><b>MB elected Chair, DW deputy chair.</b></p>
2/2016-17	<p><b>Welcome</b></p> <p>MB welcomed everyone to the first full governing body meeting of the academic year. SR was observing the meeting, with a view to becoming a governor, and introductions were made.</p>	
3/2016-17	<p><b>Apologies of Absence</b></p> <p>Apologies had been received from Jane Essex (JE) and Toni Moore (TM), which the governors accepted.</p>	<p><b>Apologies accepted.</b></p>

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4/2016-17	<p><b>Declaration of Interests</b></p> <p>Annual declaration of interest forms had been circulated, and those governors that had not sent them electronically returned hard copies. There were no new declarations for the meeting.</p>	
5/2016-17	<p><b>Approval of the minutes of the last FGB meeting 21<sup>st</sup> April 2016</b></p> <p>The minutes of the last FGB meeting were <b>AGREED</b> as an accurate record, and were duly signed, each page initialled by the Chair of the LGB.</p>	<p><b>Non confidential minutes AGREED.</b></p>
6/2016-17	<p><b>Matters arising from the previous meeting not covered in the rest of the minutes</b></p> <p><i>Item 68b / 2015-16:</i> AS told governors that Sudhi Pathak is looking at quotes for the fence. AI negotiated chopping down some branches with Colham Manor Primary school due to the student who likes to climb. Moorcroft capital bids that will be submitted at the end of the Autumn term will be for rebuilding the roof and repairing the hydro pool. There have been leaks from the boiler, but these are under control.</p>	
7/2016-17	<p><b>Items for Any Other Business</b></p> <p>New parent governor.</p>	
8/2016-17	<p><b>Focus this meeting: Assessment and Data</b></p> <p>BS gave a Powerpoint presentation and handed out copies of the slides. Questions and comments from governors included:</p> <ul style="list-style-type: none"> <li>a) Governors congratulated all staff for all their hard work in improving progress, which is now mostly judged as outstanding.</li> <li>b) <i>Will the school build more challenging targets in future years?</i> BS replied that this year Planned Learning Outcomes (PLOs) were moderated internally. In future, Moorcroft is planning to work with other schools on external moderation, so that further improvements can be made.</li> <li>c) <i>How does the school deal with students who are not making adequate progress?</i> BS responded that P levels were set years ago and are not the most important measures, but it is still a legal requirement to report on them. The students that are failing with P levels are making sufficient progress with PLOs. Therefore it is the P levels that are failing not the pupils.</li> </ul>	

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	<p>d) <i>Would Ofsted challenge the reasoning?</i> BS replied that judgements have been moderated by Equalitas who were pleased with the knowledge of the students.</p> <p>e) <i>When will the new system to replace P levels be in place?</i> Staff did not know. There has been an interim report and a survey which BS responded to. The Rochford report was due to be published when the Secretary of State for Education changed.</p> <p>f) <i>What about pupil premium pupils?</i> AS responded there are approximately 20 pupil premium pupils. This year all pupil premium funds have been ring fenced. BS is meeting teachers to discuss how the money will be spent for each pupil.</p> <p>g) <i>Are there any Looked After Children (LAC)?</i> There are 4 LAC. If a pupil has a respite package that is very high, they currently are classed as a LAC (although they still live with their parents who have full parental responsibility). This may change in the future. LAC children under 16 receive a special Pupil Premium. These funds are sent directly to the LA. In the past, funds have been released to school following a PEP meeting (Personal Educational plans). However, a new system is now in place. The LA will release 50% of funds (around £750 per child) to schools in October. Schools will be asked to demonstrate that the funding has been successfully targeted to improve attainment. Once this has been verified the remainder will be released mid-year.</p> <p>Governors thanked BS, who left at 7:37 p.m.</p>	
9/2016-17	<p><b>SIP 2016-17</b></p> <p>AS informed governors about some of the projects related to the SIP. He invited comments and involvement in any project:</p> <p>a) Communication: Pupils will be placed in communication bands in ways that teachers can communicate with them. A training day on communications will take place in November. In two classes TA2s will be appointed to support communication within their own classes. TA2s will also be appointed in other specialist areas.</p> <p>b) Teacher training: Special Schools skills development programme and mentoring for new and existing teachers. 3 teachers have signed up.</p> <p>c) Embed maths throughout the curriculum in a meaningful and useful way for young people. The school is working on money</p>	

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	<p>skills, the tuck shop, enterprise projects, work experience and training.</p> <p>d) Personalised pathways for pupils. A governor asked whether any pupils have talent in national curriculum subjects. AS replied, yes, enrichment is matched to talent, for example a student who has an interest in music, may be taken to shows.</p> <p>e) Target Setting: With Classroom Monitor, the new web based online reporting system, evidence can be uploaded. Photos can be taken. The package helps to analyse data quicker.</p> <p>f) High Quality Visual Impairment provision, with improved training for staff. This will give Sunshine House pupils post year 9 an option to consider Moorcroft.</p> <p>g) Independence across the curriculum: New resources, eg bags for personal care, independent travelling in the 6<sup>th</sup> Form, daily schedules for 6<sup>th</sup> Form pupils. A governor enquired whether pupils use money on their own. AS replied they do, for example self-service check outs and handling money with change.</p> <p>h) The Sixth form is working with Orchard Hill on post school transition. A discussion arose over Orchard Hill, who have taken two rooms at Pentland Field this academic year before they move to their own accommodation in Hillingdon.</p> <p>i) Health and fitness: training for staff, integrated Physiotherapy, lunchtime clubs, special events. A handbook will be available at the end of the year.</p> <p>j) Homework: engaging parents, workshop with parents, looking for consistent tasks to carry out at school and home, still investigating online system.</p> <p>k) Behaviour tracking on line system to track the effect of interventions on pupil behaviour.</p>	
10/2016-17	<p><b>Reports:</b></p> <p>Both the Chair and HoS had provided written reports.</p> <p><b>a) The Chair's Report:</b> Please see confidential minutes.</p> <p><b>b) The Head of School's Report:</b></p> <p>i. Please see confidential minutes.</p>	

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	<ul style="list-style-type: none"> <li>ii. Please see confidential minutes.</li> <li>iii. Six school leavers went to Orchard Hill, one to West Thames College.</li> </ul>	
11/2016-17	<p><b>Ratification of SMSC policy</b></p> <p>Governors had read the policy before the meeting and no comments had been received. It was therefore <b>RATIFIED</b> by governors and signed by MB.</p>	<b>SMSC policy RATIFIED.</b>
12/2016-17	<p><b>Urgent Items from Business Meeting or Board of Directors and Questions to raise with Board of Directors</b></p> <p>No urgent items.</p>	
13/2016-17	<p><b>Any Other Business</b></p> <p>New parent governor: A new parent governor will be promoted at the parents evening next Tuesday.</p>	<b>Looking for new parent governor.</b>
14/2016-17	<p><b>Focus for next LGB meetings:</b></p> <ul style="list-style-type: none"> <li>i. Classroom Monitor</li> <li>ii. Professional Development (new TA posts and teacher training)</li> <li>iii. Update on teaching</li> </ul>	
15/2016-17	<p><b>Dates of future meetings:</b></p> <ul style="list-style-type: none"> <li>• Thursday 1st December 2016 Business</li> <li>• Thursday 2nd February 2017 FGB</li> <li>• Thursday 16th March 2017 Business</li> <li>• Thursday 18th May 2017 FGB</li> <li>• Thursday 15th June 2017 Business</li> </ul> <p>All Moorcroft meetings will start at 7 p.m. at Moorcroft School</p>	

There **are** confidential minutes for this meeting.

Meeting closed at 8:15 p.m.