

Minutes of the Moorcroft School Local Advisory Board Meeting  
Held at Moorcroft School, Bramble Close, Hillingdon, Uxbridge UB8 3BF  
on 24<sup>th</sup> January 2019 starting at 7:00pm

Present:

Jane Essex*	JE	LAB member
Lisa Hatcher	LH	LAB member
Chai (Keif) Ho	KH	LAB member
Toni Moore	TM	LAB member
Margaret Mulholland	MM	LAB Chair
Andrew Sanders	AS	Headteacher
Also present		
Keith Holroyd	KJH	Governance & Policy Officer; Clerk

\* via conference call

Ref.	Discussions and decisions	Action
9/2018-19	<p><b>Welcome, introductions and apologies</b></p> <p>MM welcomed KH to his first meeting and members introduced themselves.</p> <p>No apologies were received for this meeting; all members were present</p>	
10/2018-19	<p><b>Declarations of interest</b></p> <p>None for this meeting.</p>	
11/2018-19	<p><b>Transition and future pathways</b></p> <p>LH gave LAB members a presentation on the work being done by the FS team on 6<sup>th</sup> form leaver pathways, explaining that this had presented significant challenges in the last year.</p> <p>LAB members discussed several aspects from the presentation including:</p> <ul style="list-style-type: none"> <li>• How Local Authorities and social care identify which young people for skills centres placements and how the school might seek to influence those decisions where, in the opinion of the staff, college placement would be more suitable. Members noted that provision at skills centres and college placements is generally not 5 days a week, so families need to make alternative arrangements, especially when day centres don't always meet the young person's needs.</li> <li>• The lack of careers advice provided by LB Hillingdon and the work the school is doing to provide some independent advice to students and parents.</li> </ul>	



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	provision for planning pathways and a careers strategy for the academy.	
12/2018-19	<p><b>Minutes and actions from the last meeting</b></p> <p>The minutes of the meeting of 30th October 2018 were <b>agreed</b>.</p> <p>Ref. item 7: AS updated members on the progress with the graduate teacher apprentice who would be providing maternity leave cover, supported by the Assistant Head of School. Another TA is also keen to pursue the graduate teacher approach.</p> <p>Ref. item 8: MM informed members that learning walks would be set up as a priority and she will circulate dates. MM is liaising with the School Office Manager re. circulating the school calendar.</p> <p>All other actions had been completed.</p>	
13/2018-19	<p><b>Headteacher's Report</b></p> <p>AS circulated the latest SDP RAG ratings and school management information.</p> <p>AS briefed members on the system of peer reviews which had been implemented across the academy. The Director for Schools and another Headteacher from within the Academy had recently spent day looking at teaching and learning within Moorcroft to check that out SEF judgements are robust. AS was pleased to report that they had confirmed the SEF judgement that teaching and learning is outstanding. The SLT have been meeting with teachers and identifying one development area for the term which will be the focus for classroom observations and learning walks.</p> <p>AS was pleased to report that two new teachers recruited this term. One of the SDP projects is developing our leaders. As part of that the school has set up coaching on leading teams for middle and aspiring leaders through BTS Spark. KH is taking part this year and was able to provide positive feedback to members. The Trust is undertaking a project on teacher workloads with all seven Academy Heads.</p>	
14/2018-19	<p><b>Feedback from LAB Liaison</b></p> <p>KJH fed back from the LAB Liaison meeting held on 9<sup>th</sup> January 2019 including feedback from the November and December 2018 Board meetings and peer review activities.</p> <p>LAB Chairs had also discussed LSA recruitment and how schools and the how the Trust supports children and families through long-term absences such as being in hospital. Lisa Hatcher would be joining the next LAB Liaison meeting to discuss the work of the Family Services team in this area.</p>	

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	<p>AS explained that the school has supported a pupil with lessons in hospital.</p> <p>JE explained how she has been supporting the science curriculum in the school, flying down to work directly with staff. She had found this extremely valuable this had been in developing her understanding of the school. LAB members felt that this would provide an excellent case study for other LABs in how the school is harnessing the skills and experience of its LAB members and that it would be good for parents to see how LAB members engage in the life of the school. It was <b>agreed</b> that the June LAB meeting would incorporate and presentation to parents on JE;'s involvement in the science work and how people can get involved as LAB members. <b>Action:</b> JE to do a presentation at the June LAB.</p>	<p><b>JE</b></p>

Meeting closed at 8:15pm

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**ACTION SUMMARY**

<b>Agenda item x/2018-19</b>		<b>Action</b>	<b>Who</b>
11	Transition and future pathways	Look at the possibility of providing case studies or the involvement of prior parents to share positive experiences regarding supported or assisted living	LH
		Pass LH the details of potential parental contributors	TM
		Set target dates for identified actions in the presentation	LH
14	Feedback from LAB Liaison	JE to do a presentation at the June LAB meeting for members and parent on her work supporting science in the school and how parents can get involved with the LAB.	JE